

Charlie Harris Jr

Hard worker , Dependable , Reliable , Honest, Team Player and Trustworthy = I am open to relocating

Norfolk, VA

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.To whom it may concern my name is Charlie Harris jr I was working for the State of Virginia at Old Dominion University as an Custodian from August 18 2007 to April 28 2022 a little over 14 years when I had to resign because of my mother's medical issues she was in her last stage of her life and I was her caretaker , so I didn't work from that date up to now . My mother passed away September 2022 now I am ready and able to return back to working full time I am a hard worker team player trustworthy reliable dependable and loyal I love what I do and love to see a smile on the customer's face after the job I done I hope I am who you are looking for and you will give me the opportunity to work with you and your Company thank you Charlie Harris Jr

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Custodian / Warehouse Labor

Temporary labor Staffing - Chesapeake, VA

August 2022 to Present

Warehouse worker packer loader unloader material handler .

1. Performs general, routine custodial duties, to include dusting, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies. Also perform stripping waxing buffing floor scrubbing and carpet extraction.

1. Performs routine maintenance to custodial equipment and supplies.

2. Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal.

1. Unlocks doors, ensuring doors are locked after cleaning areas.

2. Reports needs and concerns to appropriate staff, which may include submitting or recommending work orders and checking supply levels; for positions within on-campus residence halls, responsible for reporting concerns related to on-campus residents.

1. Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.

1. Assists in on-the-job training of new staff on routine procedures.

2. Performs cleaning functions specific to the assigned facilities and/or based on seasonal/project requirements.

1. May provide vendors with access to areas for cleaning and may answer basic questions. May report issues with vendors to supervisor.

1. May assist or perform snow removal activities and minor maintenance, such as replacing light bulbs, adjusting furniture, or other similar activities.

1. Performs miscellaneous job-related duties as assigned.

Housekeeper Worker / Floor Technician / Route Driver

State of Virginia / Old Dominion University - Norfolk, VA

August 2007 to April 2022

Clean reception area Vacuum all carpeted areas Detail vacuum edges & corners Detail vacuum under desks Wipe trash receptacles Empty and replace trash liners Dust office furniture Clean mirrors & glass Spot clean mirrors and glass Wipe computer screens Sweep and damp mop tiled areas Clean and shine all glass doors Polish wood surfaces Dust picture frames Dust window sills, ledges, and mini blinds Dust table and chair legs, baseboards, etc. Vacuum upholstered furniture Wipe clean switch plate and door jambs Clean and disinfect restroom fixtures Clean mirrors in restroom's Clean toilet partitions and product dispensers Replenish restroom paper products and soap Provide Floor Maintenance Window Cleaning Power Washing Carpet Cleaning Buffing , Waxing , Stripping . I sanitize and disinfect for covid-19 all areas off the building

Skills: buffing , stripping , and waxing

I am a Route Driver also I drive the company truck to the University different locations around the city pole leasing the restrooms making sure they are stock and clean I also collect all the trash around the sites and the University .

Dishwasher/Utility Worker

Marriott Waterside - Norfolk, VA

July 2015 to March 2019

- Maintain kitchen in a clean, safe, and sanitary condition at all times.
- Adhere to cleaning schedules as assigned.
- Ensure that food is properly stored.
- Assist in dining room cleaning.
- Adhere to Quality Enhancement Standards.
- Assists with preparation and execution of special events, banquets, and theme meals.
- May perform other duties as assigned.
- Ensure all china, glass, silverware, flatware, dish machines, etc are cleaned and maintained according to Company specifications.
- Maintain safety and sanitation standards in accordance with the policies of the Department of Health and Play LV standards, policies and procedures.
- Ensure safety and cautionary signage is displayed appropriately.
- Perform any combination of the following duties: sweeping, mopping, and dishwashing, cleaning and scrubbing all areas within the industrial kitchen according to sanitation and safety regulations.
- Assists in other areas of the kitchen as needed.

Supervisor - Custodian Technician / Buildingmaintenance

Walker Services - Newport News, VA

December 2004 to July 2009

Office cleaning restroom cleaning , windows and floor cleaning buffing, stripping, waxing and carpet cleaning dumping trash cleaning staircase and Perform groundskeeping and building maintenance duties. Mow lawn either by hand or using a riding lawnmower. Cut lawn using hand, power or riding mower and trim and edge around walks, flower beds, and walls. Landscape by planting flowers, grass, shrubs, and bushes. Apply pesticide to rid grounds of pests such as mosquitos, wasps, ticks, and others. Apply fertilizer to ground to enhance growth.

Corrections Officer I / Reserve police officer

Jasper County Detention Center - Ridgeland, SC

January 2001 to November 2004

I performed street patrol, conducting preliminary police investigations, report writing, collision investigations, traffic control, issuance of citations, and other basic law enforcement functions. Maintain security within the institution and oversee the health and safety of staff and prisoners. Physically patrol and visually inspect units, yards, buildings, prisoners, prisoner property and clothing, etc, to ensure the welfare, safety and security. Maintain visual surveillance of grounds by foot and from a rover vehicle. Perform inspections and searches of physical premises and cells, checking for contraband and compliance with regulations; investigate and report unusual circumstances. Conduct pat and/or strip searches of prisoners and visitors. Observe prisoners directly and indirectly through visual, audio and video monitoring, checking for unusual or abnormal activity, to ensure the physical safety of prisoners, staff and the public. Observe and respond to obvious and subtle changes in prisoner conversation or behavior that might be inappropriate or indicate the potential for trouble. Monitor radio transmissions between staff in order to respond immediately to directions/emergencies, and to call for security support as needed. Provide escort and provide security for visitors. Comply with and enforce security procedures for keys, equipment and supplies. Operate control room, monitoring and accessing gates, cameras, alarms, and video terminals, operating control panels in response to audio and visual cues and requests by staff. Enforce institutional rules and Standard Operation Procedures (SOP). Report infraction orally/ written, confronting prisoners who violate rules. Initiate segregation or disciplinary procedures, and perform enforcement activities in compliance with Department Policies. Explain rules and procedures of the facility to (individual/group) prisoners so they understand the expectations and consequences of their behavior. Receive prisoners into custody, conduct searches, make initial assessment of prisoners for health, safety and security reasons. Supervise prisoners to maintain general order in daily activities, work assignments and programming. Monitor inmate phones, mail and hygiene, etc. Function as Prisoner Hearing Advisor at Disciplinary and Classification Hearings to ensure prisoner rights and welfare are safeguarded. Apply the appropriate level of force in accordance with policies, ranging from verbal warnings and physical presence through the use of soft and hard restraints and in extreme cases deadly force. Direct prisoners to work assignments, meals, recreation and traffic from living unit. Maintain order and discipline in dormitories, shops, work details, and recreational activities; report infractions of rules, handle unruly and violent prisoners using minimum necessary force. Control and direct (individual/group) prisoners movement, in various areas and/or activities within the facility; use appropriate restraints (handcuffs, leg irons, etc.).

Education

High school diploma